

Garden Party Market @ The Planted Arrow Vendor Application 2020

Welcome to our first annual GARDEN PARTY MARKET with The Planted Arrow Flowers and Gifts. We look forward to providing the community with a one stop shop local experience by offering a unique and intimate market to Winchester. With an array of local artisans, music, munchies and other entertainment our GARDEN PARTY MARKET is sure to draw a crowd. Pared with the local flower shop on their unique property of an old Victorian home in the heart of Winchester surrounded by the B&B's, and other shops this is sure to be a draw. Thank you for your interest we look forward to having you be a part of this up and coming attraction.

Event Start Date: Saturday May 9th, 2020 Event End Date Oct 10th 2020
Every Second Saturday of the month from May to Oct 2020

Event Location: 535 St Lawrence St Winchester ON (The Planted Arrow Flowers & Gifts)

Vendor space locations will be assigned the week of each market.

Event Time: Saturday: 10:00 am – 3:00 pm

Set-up Time: 8:30am – 9:45am, Tear Down Time: 3:00 pm – 5:00 pm

Exhibitor Fees: \$25 per day or \$75 for the season for one 10" x 10" space (does not include electricity or water, there will be an option to have this for an additional fee). Please note that vendor spaces are available on a first come first serve basis and are not available to all applicants. No Direct Market Sales, hand made goods only.

Payments can be made via e-transfer, cash or cheque one month prior to event, to secure space. Any cheques returned by your bank will cause your acceptance to be null and void. Please see rules and requests.

VENDOR DETAILS

Company Name: _____

Address: _____

City: _____ Postal Code: _____

Phone: _____ Cell Phone: _____

E-Mail: _____

Website: _____

BOOKING DATES: please X the dates you will be joining us (\$25 per date or \$75 for season)

Full Season May – Oct _____ (6 dates through 6 months)

May 9th _____ June 13th _____ July 11th _____

Aug 8th _____ Sept 12th _____ Oct 10th _____

Describe merchandise and/or services:

Do you have any special needs or requests:

Electricity \$15 _____ Water \$10 _____

Electricity and water is limited to a first come first serve.

Total amount due _____ (\$75 season or \$25 per date + utilities)

The undersigned, hereinafter referred to as participant, do hereby submit this application for a vendor space at GARDEN PARTY MARKET. All participants will be subject to all terms, conditions and regulations governing GARDEN PARTY MARKET and its production as set forth on this VENDOR SPACE APPLICATION FORM AND CONTRACT.

Name: _____

Signature: _____

Date: _____

RULES AND REGULATIONS

1. Participants must supply their own display items, power cords, shade tents, cash box, generators, float, pens, equipment and supplies required for the duration of the event. Vendors are responsible for their own equipment and assume all risk and liability in the event of loss or damage. Please mark your equipment with your name.
2. Participants are responsible for keeping their area clean during and after the event. Garbage cans will be provided.
3. All participants must be completely set up by 9:45 am on each Saturday.
4. Sale permits, licenses, and collection of all appropriate sales taxes and HST are the sole responsibility of the participant. You are responsible for your own charge card services.
5. Booth space is for single operation only. No subleasing or sharing of space is allowed unless specified in writing.
6. Vendors may not sell any drug paraphernalia, tobacco products, weapons or illegal studded jewelry.
7. All sales are from the vendor's assigned booth only. No roaming sales.
8. No bullhorns or megaphones, flashing lights or strobes, speakers or sound amplification.
9. No hawkers. Vendors may not solicit or harass the crowd for sales.
10. Participants are expected to participate for the duration of the event, unless notice and approval are granted prior to the event.
11. No profanity or abusive behaviour is permitted. Violation of this policy will result in your removal from the premises, and the event, and your participation in future events will be thoroughly evaluated. No refund will be issued.
12. Vendors agree to grant GARDEN PARTY MARKET the right to use and publish any photographs taken at GARDEN PARTY MARKET of their exhibit and/or vendor staff for editorial, trade, advertising and any other purpose.
13. Alcohol is not to be purchased and consumed by a vendor on site. Alcohol and/or narcotics are prohibited from GARDEN PARTY MARKET grounds. If a vendor or their designee is caught in violation of this regulation the booth will be shut down immediately and not allowed to re-open until a designee from the GARDEN PARTY MARKET deems it acceptable. If the booth is shutdown for the duration of the market no refund or reimbursement will be given.
14. Vendor spaces are limited and will be reserved on first come, first serve basis.
15. Vendor space will be considered reserved when full payment has been received. Payments must be made in full 1 month prior to first event if paying for the season (April 11th 2020), and 1 month prior to each event if paying per date.

16. Cancellations must be received in writing. There will be no refunds issued and vendors will be responsible for the full amount of all vendor fees as we may not have time to replace the space.
17. Vendors are responsible for their own insurance. The GARDEN PARTY MARKET or The Planted Arrow Flowers & Gifts are not responsible and/or liable for any claim by a third party made on the vendors for their fault or deemed negligence.
18. Parking is the sole responsibility of the vendor. Load in/out access will be allowed for a short period of time for the delivering and restocking of food, merchandise and/or other supplies only. Vendor parking will be assigned on site at each event.
19. Dress and attire should be appropriate for a family event and environment.
20. Any cheques returned by your bank will result in a \$25 NSF fee.
21. Exhibitors are expected to participate for the duration of the event, rain or shine. All Vendors fees are non-refundable, unless extreme weather conditions force the GARDEN PARTY MARKET planning committee to declare the event cancelled. Failure to comply with the above will result in the expulsion from GARDEN PARTY MARKET 2020. The GARDEN PARTY MARKET will not be responsible for any expenses associated with the closing of the booth.